

# El Paso Athletic Hall of Fame



# Bylaws

Approved  
February 20, 2023

## **Article I. Name**

The name of the corporation is the El Paso Athletic Hall of Fame, Inc. (EPAHOF).

## **Article II. Purpose**

The corporation is organized to honor those men and women, who have in their athletic fields of endeavor brought great credit upon themselves and El Paso County, Texas.

## **Article III. Members**

### Section 1. Inducted Members

Once an individual is inducted into the El Paso Athletic Hall of Fame, he or she is immediately a member. An inducted member retains his or her membership unless he or she is convicted of a felony. Once the conviction is final, his or her membership is automatically rescinded.

### Section 2. Prospective Members

A community individual may attend a meeting and be approved by the members and inducted members to become a prospective member by a simple majority vote. A prospective member who attends at least 50% of the meetings that year will become a member the following year.

### Section 3. Members

A member or inducted member may vote on matters submitted to the membership except for the election of candidates to be inducted in to the EPAHOF. In order to vote for the election of candidates, a member or inducted member is required to have attended at least 50% of the meetings prior to the voting meeting during the current year.

## **Article IV. Officers**

### Section 1. Elected Officers

The elected officers of the corporation will be a President, a Vice President, Secretary and Treasurer.

### Section 2. Executive Committee

The four elected officers and the Immediate Past President will constitute the Executive Committee of the EPAHOF.

### Section 3. Nominations

All officers may be inducted members or members.

### Section 4. Election

The officers of the corporation will be elected annually by the members at the final meeting of the year.

### Section 5. Vacancies

A vacancy in any office because of death, resignation, removal, disqualification or otherwise will be filled by the Executive Committee for the unexpired portion of the term.

### Section 6. Powers of the Executive Committee

The committee will plan and execute all meetings, media and other events and the dinner.

The committee will organize and present information regarding the corporation including making recommendations to the membership.

### Section 6. Appointed Officers of the Corporation

The President will appoint a Nominations Officer to organize and conduct the nomination sessions at regular meetings. This individual may serve as a nonvoting member on the Executive Committee.

## **Article V. Board of Directors**

### Section 1. General Powers

The business and affairs of the corporation will be managed by its Board of Directors. The Board of Directors may adopt such rules and regulations for the conduct of meetings and the management of business and affairs of the corporation as they may deem proper, consistent with the laws of the State of Texas, the Articles of Incorporation of this corporation or these Bylaws.

### Section 2. Number and Qualification

The number of Directors of the corporation will be seven (7). The four elected officers and the Immediate Past President will serve on the Board. The president will name two additional inducted members to the Board. The president will serve as the Chairman of the Board.

### Section 3. Annual Meeting

The annual meeting of the Board of Directors will be held at least 60 days prior to the first meeting of the membership of the year. The purpose of the meeting will be the transaction of business.

#### Section 4. Special Meetings

Special meetings of the Board of Directors can be called at the request of the President or any Director.

### **Article VI. Meetings and Events**

#### Section 1. Meetings of the El Paso Athletic Hall of Fame

The meetings of the EPAHOF may begin in January after Martin Luther King Day. The meetings will include an annual meeting, nominations meetings, a recap meeting and a final meeting of the year with voting for inductees and the election of officers.

#### Section 2. Location and Time of the Meetings

All meetings will be at a location and time designated by the President or Board of Directors.

#### Section 3. Notice of the Meetings

A notice of the first meeting of the year will be delivered at least 30 days prior to the meeting. This notice will include a calendar with the meeting and event dates for the year.

#### Section 4. Manner of Acting

All members and inducted members attending a meeting may vote on regular business items of the EPAHOF in accordance with Robert's Rules of Order.

#### Section 5. Events

The EPAHOF may conduct events outside of the regular meeting schedule including media events.

#### Section 6. Annual Awards Dinner

The EPAHOF will present awards at the Annual Awards Dinner.

## **VII. Communications**

### Section 1. Meeting Notices

Meeting notices using US Mail or e-mail will be used to notify members and inducted members of the first meeting and calendar for the year. Special meeting notices will be sent out as necessary.

### Section 2. Use of Zoom or Other Videoconferencing Services

The use of Zoom or other videoconferencing services may be used to conduct meetings as long as all members can simultaneously hear each other and participate during the meeting.

### Section 3. EPAHOF Website

The EPAHOF will maintain a website with information and services for members, inducted members and the community.

## **VIII. Committees**

Committees may be created by the Board of Directors, Executive Committee or President to serve a specific purpose or complete a specific task. Such committees exist for the term of the President unless otherwise specified.

## **IX. Hall of Fame Nomination, Election and Induction**

Section 1. There are five categories of awards with the numbers in parentheses indicating the maximum number of inductees that can be elected in any given year. Athletes (3), Coaches and Administrators (2), Members of Sports Media and Supporters of Athletics (1), Athletic Officials and Athletic Trainers (1) and Posthumous (1).

### Section 2. Qualifications

The candidate will be judged on his or her athletic record, ability, integrity, sportsmanship, character and contribution. The candidate must have been born in El Paso County or lived in El Paso County for at least ten years. If an individual's performance is deemed superior and he or she doesn't meet the ten year requirement, the individual may be considered eligible for election by a 2/3 vote of the members and inducted members at a meeting. The candidate need not be an El Paso County resident at the time of election. The candidate may be elected at any time during or after his or her athletic career. There shall be no restrictions as to race, creed, color, sex or nationality. The candidate must not have been convicted of a felony.

### Section 3. Nominations

Inducted members, members, prospective members, and individuals from the community may nominate individuals who meet the qualifications. There will be no restriction on the number of nominations. The nominated person must concur being nominated. A designated number of copies of the candidate's resume will be provided at the time of the nomination.

### Section 4. Nomination Presentation

The person making the nomination will have a maximum of five (5) minutes for the initial presentation. Additional comments from other individuals will be limited to one (1) minute.

### Section 5. Recap Presentation

A person will have a maximum of two (2) minutes for the recap presentation. There will be no additional comments.

### Section 6. Election

In order to vote, an inducted member or member must have attended at least 50% of the meetings prior to the voting meeting during the current year. He or she must attend the voting meeting or vote by absentee ballot. Each voter will cast a ballot for nominees in each category. If the number of nominees are equal to or less than maximum number in a category, then a yes or no vote will be conducted with a majority yes vote necessary for induction.

### Section 7. Tiebreaker

If there is a tie in a category, there will be a tiebreaker vote by those present. The tiebreaker protocol will be activated when the Inductees are announced.

### Section 8. Photograph and Biography

Each person making the nomination and the elected individual will present two (2) photographs and a draft (250 words) of the program biography within one week of the election.

### Section 9. Induction

The induction process will include one or more media events and the award presentation at the Annual Awards Dinner.

## **X. Awards and Scholarships**

Section 1. Outstanding high school athletes will be chosen for recognition by the EPAHOF.

Section 2. Individuals, teams, or programs may be recognized for outstanding achievement in athletics by the EPAHOF.

Section 3. The EPAHOF sponsors two endowed university scholarships.

## **XI. Parliamentary Authority**

Section 1. Robert's Rules of Order Newly Revised (latest edition) will govern meetings when not in conflict with the corporation's bylaws and policies.

Section 2. The Board of Directors shall engage a parliamentarian to assist the organization. This individual will serve as a non-voting member of the Board of Directors and the Executive Committee.

## **XII. Amendments**

Section 1. By adoption of these Bylaws, the members hereby delegate the power to alter, amend or repeal these Bylaws and adopt new bylaws to the Board of Directors or the Executive Committee of the corporation. Any change or modification to the bylaws must be adopted by a two-thirds vote of the inducted members and members present at any duly called meeting. In case a special meeting, notice of the proposed changes will have been given in the notice of such meeting.

Section 2. Adoption after Second Reading

As a prerequisite for any change to these Bylaws, the proposed change must be read for the first time at any meeting. Then, the proposed change must then be read for a second time at a later meeting after which a vote on the Bylaw change may occur. Only inducted members and members may propose or vote for a Bylaws change.

**END**